

DOCUMENTS REQUIRED FOR REGISTRATION

- ✚ Attested photocopy of High School Mark sheet, Passing Certificate.
- ✚ Attested photocopy of 10+2 Mark sheet, Passing Certificate.
- ✚ Original Transfer Certificate of 10+2 (TC).
- ✚ Original Character Certificate of 10+2 (CC).
- ✚ 5 Passport size color photographs.
- ✚ Duly filled Identity Card Form.*
- ✚ Declaration form (घोषणा पत्र) duly filled & signed by your parents.*
- ✚ All three Original Affidavit.*
(Affidavits on Rs. 10/- stamp paper attested by a notary)

* -- Format of this is enclosed below.

घोषणा पत्र

संस्था का नाम :.....
छात्र/छात्रा का नाम :.....
पिता/अभिभावक का नाम :.....
पाठ्यक्रम का नाम :.....
सत्र :.....

(यह संस्था में प्रवेशित छात्र/छात्रा द्वारा भरा जाना है।)

मैं घोषणा करता/करती हूँ कि :-

1. मैं रैगिंग जैसे घृणित कार्य में कभी भी सम्मिलित नहीं होऊंगा/होऊंगी ।
2. मैं कैम्पस के अन्दर मर्यादा का पालन करते हुए अच्छे व्यवहार एवं आचरण का प्रदर्शन करूंगा/करूंगी ।
3. मैं किसी भी छात्र/छात्राओं के साथ ऐसा व्यवहार नहीं करूंगा/करूंगी जिससे कि उन्हें मानसिक अथवा शारीरिक प्रताड़ना मिले ।
4. मैं किसी भी छात्र/छात्राओं के साथ किसी भी ऐसी भाषा का प्रयोग नहीं करूंगा/करूंगी जिससे कि उन्हें लज्जा एवं अपमान महसूस हो ।
5. मैं कैम्पस के अन्दर अथवा बाहर अनुशासित रहकर जूनियर छात्र/छात्राओं को भी अनुशासित रहने की प्रेरणा देता रहूंगा/रहूंगी ।

मैं यह भी घोषणा करता/करती हूँ कि उपरोक्त में से किसी भी अनुचित कार्य में मुझे लिप्त पाया जाए तो संस्था के प्रधानाचार्य को यह अधिकार होगा कि वे मुझे संस्था से निष्कासित कर दे, स्कालरशिप अथवा अन्य मिलने वाली सुविधाओं को रोक दे, संस्था के विशेष आयोजनों में भाग लेने से रोक दे, हास्टल से निष्कासित कर दे अथवा परीक्षाफल रोक दे या इसी प्रकार की कोई भी दंडात्मक कार्यवाही किए जाने से मुझे कोई आपत्ति नहीं होगी ।

छात्र/छात्रा के हस्ताक्षर

(छात्र/छात्रा के पिता/अभिभावक द्वारा भरा जाना है।)

मैं यह घोषणा करता/करती हूँ कि यदि (छात्र/छात्रा का नाम):.....
जोकि मेरा (अभिभावक से सम्बन्ध):..... है, संस्था के अन्दर रैगिंग करने या अनुचित एवं अशोभनीय व्यवहार करने के कारण उसके विरुद्ध किसी भी प्रकार की दंडात्मक कार्यवाही की जाती है तो मुझे कोई आपत्ति नहीं होगी ।

पिता/अभिभावक के हस्ताक्षर

IDENTITY-CARD

Affix Your
Latest Passport
Size

Photograph
Here

FILL-UP THE PERSONAL DETAILS (IN CAPITAL LETTER) IN THE PERFORMA GIVEN BELOW FOR THE PURPOSE OF IDENTITY CARDS.

NAME	
FATHER'S NAME	
ROLL NO	
COURSE	
BATCH	2017 – 2020 BATCH
DATE OF BIRTH	
EMERGENCY NO.	
BLOOD GROUP	
PERMANENT ADDRESS	
PHONE NO.	

SIGNATURE

AFFIDAVIT BY PARENT/GUARDIAN

I, Shri / Smt..... Father / Mother of ward..... of
BBA / BCA / BJMC/B.Sc./M.Sc. 2017 - 20 session hereby undertakes that: -

1. My ward's minimum attendance will be 75% in the classes.
2. My ward would not remain absent without prior permission.
3. My ward would appear for all the Class-tests, Unit tests, Presentations, Assignments and other work assigned to him / her.
4. In the event of his / her failure to fulfill these conditions he / she could be debarred from final examination and the responsibility of this would lie on me.
5. My ward is not in any job currently and will not be joining any Job/Service during the three year full-time BBA Program.
6. My ward shall sincerely abide by all the rules and regulations of the Institution.

I also declare that I shall be having no objection towards any disciplinary action being taken against my ward if he / she is found disobeying the rules and regulations of Institute.

(Signature of the Parent / Guardian)

Permanent Address

PIN_____

PHONE (O)_____

(Res)_____

MOBILE_____

Email_____

PLACE_____

Correspondence Address

PIN_____

PHONE (O)_____

(Res)_____

MOBILE_____

Email_____

DATE_____

ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, Mr./Ms. (Full name of student) S/o D/o

Shri / Smt....., having been admitted to IMS, Ghaziabad, have received a copy of the **UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009**, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of 2017.

Signature of deponent

Name:.....

Prog:.....

IMS Roll No.....

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at Ghaziabad on this the (..... day) of (.....month), 2017.

Signature of deponent

Solemnly affirmed and signed in my presence on this the (.....day) of (.....month), 2017 after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, Shri / Smt. _____ (full name of Parent/ Guardian) Father/ Mother/ Guardian
of ward Mr./Ms. _____ (full name of student)
with admission/registration/enrolment number), having been admitted to Institute of Management Studies, Ghaziabad, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that
 - a. My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
5. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of 2017.

Signature of deponent

Name: _____

Address: _____

Telephone/ Mobile No.: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Ghaziabad on this the (_____ day) of (_____ month), 2017.

Signature of deponent

Solemnly affirmed and signed in my presence on this the (_____ day) of (_____ month), 2017 after reading the contents of this affidavit.

OATH COMMISSIONER